REPORT
Workpackage no. 2

Date: 28-Jun-06

Title: Selection of The Appropriate Instruments To Create The Educational Modules

Duration: Month 1 - Month 3

Partners Involved:

P1	Politehnica University of Bucharest, Romania	☐
P2	SILABO, Italy	☐
P3	Sistemi e Servizi, Italy	☐
P4	CLC-KUT, Lithuania	☐
P5	MECB, Malta	C
P6	XGrant, The Netherlands	☐

Coordinator: P5

Report Prepared by MECB Ltd, Malta

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WP Objectives

The *main* objectives of this CECA WP2 are essentially :
- To optimally define and select the instruments/methods (eg e-Learning vs face-to-face vs combination) to prepare and deliver the ECDL CAD **training** material;
- To identify and select suitable ECDL CAD candidate **testing** procedures.

Introduction

In order to effectively achieve the above main objectives of this WP, as agreed in the Bucharest (March 2006) kick-off meeting, a relevant questionnaire was drafted by the leading partner P5 (Malta) and the circulated for feedback to all CECA partners.

Work report
(including working techniques used, results and methodology)

The draft questionnaire was circulated for feedback by the partners following which the final version (see Fig.[1] below) was approved by the coordinator and re-distributed amongst all partners for sample surveys with relevant CAD stakeholders in their region.

Fig.[1] - WP2 Survey Questionnaire Generated & Approved by Coordinator

Most CECA partners excluding one, managed to collect a sample of filled up questionnaires, these sent by either email or fax to P5 for analysis. Based on the data

collected (see example in Fig.[2]), a *detailed* analysis was carried out the results of which are as per attached document.

Fig. [2] – Sample Filled-Up WP2 Survey Questionnaire

Conclusions arising from WP2
As a result of the attached *detailed* analysis report in pie chart format, the following key conclusions can be made concerning this WP's objectives:

TRAINING MATERIAL/APPROACH
- Question 6 reveals that only 3% are definitely not interested in getting ECDL CAD certification in the next 3 years;
- Question 7 reveals that only 5% would definitely not be interested in using an e-Learning course for ECDL CAD, with 32% stating they would definitely use such a course;
- Question 8, reveals that the majority (55%) prefer training to be composed of first the explanation of a topic, followed by a relevant exercise. 27% prefer to first have the topic explained, then followed by an automated demo.
- Question 9 reveals that 84% replied that they would still want a paper-based training manual to accompany the e-Learning ECDL CAD course.

TESTING APPROACH
- Question 10 reveals that 84% prefer to have the ECDL CAD test held at an approved training centre rather than on-line.

Deliverables

1. The survey questionnaire (see Figure 1);
2. A report in pie chart format concerning the analysis of the questionnaire as per attached;

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